

SECRETARY'S REPORT

The primary duty of the secretary is to collect and prepare the reports and agenda items for the annual board meeting. All officers, committee chairs, and board representatives were asked to submit reports for inclusion in the board report. These were proofread and formatted and copied for inclusion in binders I had purchased during close out sales earlier. These binders were collected following the meeting in Cincinnati so they could be reused for the Buffalo convention.

The completed reports were posted on the AMICA web site so board members could peruse them prior to the board meeting if they wanted.

Following the board meeting in Cincinnati I transcribed the notes and recordings and compiled the report for publication in the September/October 2009 Bulletin.

I have compiled a notebook of secretary's responsibilities so future secretaries will have an idea of what needs to be done and what AMICA information needs to be filed and kept.

Because the Board Report notebooks were bought at close out prices and will be reused and the copying was donated, expenses have been minimal.

Respectfully submitted,
Marlene Beckman, Secretary

TREASURER'S REPORT

	National	Chapters	Total
Income			
Advertising	4,755	0	4,755
Convention Income	3,623	7,876	11,499
Interest Received	22	667	689
Membership Dues	63,176	6,370	69,546
Memorial Fund	1,315	0	1,315
Miscellaneous-Sale of CD's	25	3,598	3,623
Montgomery Collection	2,700	0	2,700
Test Roll Project	30	0	30
Total	75,646	18,511	94,157
Expenses			
Awards	16	0	16
Bank Charges	0	0	0
Bank Fees	573	0	573
Credit Card Fees	401	0	401
Pay Pal Fees	202	0	202
Convention Expenses	0	350	350
Test Roll Project	0	0	0
Insurance	927	0	927
State Registration Fees	80	0	80
Membership Secretary	1,672	0	1,672
Miscellaneous	41	6,920	6,961
Office Supplies	12	172	184
Postage	0	772	772
Bulletin	7,318	0	7,318
Directory	1,310	0	1,310
Officers	1,738	0	1,738
Miscellaneous	31	0	31
Printing	0	224	224
Bulletin	23,798	0	23,798
Directory	7,262	0	7,262
Bulletin Inserts	364	0	364
Membership Brochures	484	0	484
Miscellaneous	598	0	598
Stationary	189	0	189
Publisher Fees	7,500	0	7,500
Telephone	133	0	133
Internet Fees	684	0	684
Total	55,333	8,438	63,771
Net	20,313	10,073	30,386
Cash in Checking	48,210	47,163	95,373
Cash in Savings	59,567	34,892	94,459

AMICA 2008 Chapter Accounts

Chapter	Starting Balance 01/01/09			2009 Income						
	Cash	Savings	Total	Dues (chapter) (national)		Interest	Conv. Income	Events	Miscellaneous	Total Income
Boston Area	2,019.19		2,019.19	480.00					221.00	701.00
Chicago Area	2,608.35	6,169.39	8,777.74	265.00		14.66			90.00	369.66
Founding	4,521.70		4,521.70	1,496.00	440.00				1,197.77	3,133.77
Heart of America	6,071.59		6,071.59	135.00				1,628.77	15.00	1,778.77
Lady Liberty	1,837.01	2,500.00	4,337.01	456.00		70.47			45.00	571.47
Midwest	707.89	7,129.30	7,837.19	468.00		205.28	7,876.15			8,569.43
Northern Lights	434.32	4,025.01	4,459.33	320.00		67.04				387.04
Pacific Car-Am	859.06	5,000.09	5,859.15	400.00		104.71				504.71
Rocky Mountain	811.66		811.66	550.00						550.00
Southern California	14,557.36	5,572.74	20,130.10	890.00		172.04			400.00	1,462.04
SDWNY		4,754.04	4,754.04	110.00		30.83				140.83
Texas	606.78	1,628.33	2,235.11	340.00		1.60				341.60
Total	35,034.91	36,778.90	71,813.81	5,930.00	440.00	666.63	7,876.15	1,628.77	1,968.77	18,510.32

AMICA 2008 Chapter Accounts

Chapter	2009 Expense										Ending Balance 12/31/09			
Name	Printing	Postage	Telephone	Supplies	Awards	Conv. Expense	Events	Memorial Fund	National Dues Paid	Misc	Total Expenses	Cash	Savings	Total
Boston Area		100.29					158.00			100.00	356.29	2,361.90		2,361.90
Chicago Area		46.88		11.01				1,000.00		196.00	1,253.89	1,209.46	6,684.05	7,893.51
Founding		44.00		20.24			290.00		990.00	119.00	1,423.24	6,232.23		6,232.23
Heart of America		36.20		3.50			2,256.57			139.99	2,435.86	5,414.50		5,414.50
Lady Liberty	20.20	52.00		8.69							80.89	2,297.12	2,570.12	4,827.24
Midwest	49.28	126.54						100.00			275.82	10,251.36	6,063.26	16,314.62
Northern Lights				20.54						45.00	65.54	688.78	4,092.05	4,780.83
Pacific Can-Am		58.60					250.00				308.60	988.26	5,104.80	6,073.06
Rocky Mountain		36.96		6.04			125.00				168.00	1,193.66		1,193.66
Southern California	107.37	139.85		94.89			660.00			184.59	1,176.80	14,670.56	5,744.78	20,415.34
SONNY	16.40	44.24				350.00				99.47	510.11	1,351.63	3,003.22	4,354.85
Texas	30.69	86.80		7.57			208.00			50.00	383.06	563.72	1,629.93	2,193.65
Total	223.94	772.46		172.48		350.00	3,897.57	1,100.00	990.00	933.65	8,440.10	47,163.18	34,892.21	82,055.39